



Constitution Of The All India Primary Teachers' Federation

1. (a) Name:

The name of the Federation shall be “**ALL INDIA PRIMARY TEACHERS' FEDERATION**” or **A.I.P.T.F.**

(b) Office:

The registered office of the Federation shall be located at Exhibition Road, Patna-1, Bihar

and

Delhi office of the federation shall be located at “Akhil Bharatiya Prathmik Shikshak Bhawan (Jagdish Mishra Shikshak Bhawan), 41-Institutional Area, D-Block, Pankha Road, Janakpuri, New Delhi – 110 058

2. Organisation of the Federation:

The organisation will be a homogeneous corporate body of the following:

1. (a) The affiliated State Organisations
- (b) The General Council.
- (c) The Working Committee.

2. Patrons:

- (a) After the expiry of his term of, office, the President of the Federation will be the Patron of the Federation if he is not removed from the office of his President ship by a vote of no confidence against him.
- (b) Any educationist who contribute to Federation minimum Rs.100,000/- (one lakh) it is only honourable post without any constitutional right.

3. Membership of the Federation:

- (a) Life Membership: The outgoing President (Prior to this date or hereafter) who are automatically Patrons be declared to be the permanent, member in General Council, working Committee of AIPTF for life.
- (b) Only one such State Primary Teachers' Organisation will be affiliated to the All India Primary Teachers' Federation as will fill up the form of the A.I.P.T.F., will pay an Annual affiliation fee of minimum rupees ten thousand with 10,000 membership per annum within the period fixed

by the working committee of the AIPTF and which confirms to the aims and objectives, programmes and policies of the A.I.P.T.F.

- (c) In addition, to the minimum of Rs. 10,000/- affiliation fee, every State Primary Teachers' Organisation above 20,000 membership shall pay at the rate of 0.30 paise per member for their entire membership.
- (d) The Secretary General will accept the affiliation fee after the expiry of the due date in consultation with the President of the Federation.
- (c) No member of the state affiliate of the AIPTF and no state affiliate of the AIPTF shall have any membership or affiliation to any other National or International Teachers or Educational Organisation.

4. Representation of the State Organisation:

The State Organisation will represent all the lower units under it in the All India Primary Teachers' Federation.

5. Composition of the General Council:

Each affiliated State Organisation will be allowed to send the names of its representatives with their addresses to the Secretary General for Composition of the General council, with the approval of its Working Committee, within the period fixed by the Working Committee of the All India Primary Teachers' Federation, at the following ratio:-

- (i) Up to ten thousand membership 5 General Council members of which General Council members, one must be a female teacher.
- (ii) Above ten thousand memberships in additional each twenty thousand membership one council member will be allowed upto maximum of ten members. In the event of an affiliated state organization having ten (10) members of the general council out of such members 2 (two) must be female teachers.
 - a. Having 7 to 10 (seven to ten) members on the general council, out of such members 2 (two) must be female teachers.
 - b. Having 5 (five) members of the general council out of such members 1 (one) must be female.
- (iii) The President will be the permanent member of the General Council of AIPTF.
- (iv) The Secretary General will be the permanent member of the General Council of AIPTF.
- (v) Two members (one male and one female) from working teachers' two different states will be nominated by the President on consultation with Secretary General.

6. Powers and Functions of the General Council:

- (i) To elect the office-bearers and the members of the Working Committee from among themselves,
- (ii) To approve the Annual Budget.
- (iii) To work as the Subjects Committee of the biennial Conference.
- (iv) To select the Auditor.
- (v) To approve the Annual Income and Expenditure on the report of the auditor.
- (vi) To approve the Annual Report of the Secretary General as accepted by the Working Committee.
- (vii) To amend the Constitution.
- (viii) To chalk out policies and programmes of the Federation.
- (ix) To Constitute a Trust to take care of, safeguard, and manage the main-tenance of the building, moveable and immovable properties entrusted to the Trust by the Federation.

7. Composition of the Working Committee:

The Working Committee shall consist of the following:-

(a) Office bearers:-

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| 1. President | - One |
| 2. Senior Vice-President | - One |
| 3. Vice- Presidents | - Five (one female) |
| 4. Secretary - General | - One |
| 5. Deputy Secretary General | - Two, inclusive to one female |
| 6. Secretaries | - Five (one female) |
| 7. Organizing Secretaries | - Two, inclusive to one female |
| 8. Treasurer | - One |
| 9. Internal Auditors | - One |

(b) The Members - Besides the office bearers (except Auditors) the General Council shall elect one member of the working committee from each of the affiliated States from amongst the General Council members of that particular state.

(c) The President who is automatically the patron will be the permanent member of the working committee of AIPTF.

- (d) **The secretary** general who is automatically the patron will be the permanent member of the working committee of AIPTF.
- (e) Two members (one male and one female) from working teachers from two, different states will be nominated by the president in consultation with the Secretary General.
- (f) At least 33% representation of female members is essential for all the committee of A.I.P.T.F.

8. Powers and Functions of the Working Committee:

- (i) To keep a watch on the workings of the State Organisations.
- (ii) To work for the realization of the aims and objects of the Federation as set forth of the Constitution and to implement the resolutions of the Biennial Conference and the General Council.
- (iii) To exercise control over the finance of the Federation.
- (iv) To approve the Annual Report of the Secretary General and the Income and the Expenditure statements submitted by the Secretary General.
- (v) To approve the Report of the Sub-Committees.
- (vi) To constitute the sub-committee and women wing.
- (vii) To select & send representatives to the conferences of International Organisations.
- (viii) To give consent to the bills of the President.
- (ix) To give affiliation to anyone State Organisation of the Primary teachers of a state which agrees to work in accordance with the provisions of the constitution of the A.I.P.T.F.
- (x) To give affiliation to one group of the affiliated State Organisation, if the affiliated State Organisation is unfortunately split up in two or more groups.
- (xi) To disaffiliate any State Organisation affiliated to the A.I.P.T.F., if the State Organisation disobeys the directives of an/or acts against the provisions of the Constitution and against the interests of the A.I.P.T.F.

9. Powers and Functions of the Office-bearers:

(I) The President:-

- (a) To supervise over the workings of the Federation.
- (b) To preside over the meeting of the working committee, the General Council, the Educational Seminars & Conferences organized by the AIPTF.

- (c) To exercise his right of casting vote in case of a tie.
- (d) If the Secretary General fails to call a meeting of the Working Committee or the General Council in due time, the President may convene a meeting of the Working Committee on receiving a requisition signed by at least seven members of the Working Committee or of the General Council signed by at least one fifth of the total membership of the General Council. In such cases the President will serve a notice on the Secretary General to call the meeting of the Working Committee or the General Council, as the case may be, within seven days after the receipt of notice by the Secretary General.

If the Secretary General again fails to comply with the President's notice, the President will himself convene the meeting of the Working Committee or the General Council, as the case may be; after fixing up the venue, date, time and agenda of the requisitioned meeting of the Working Committee or the General Council with a notice of the same to the Secretary General as well.
- (e) To give consent to the bills of the Secretary General.
- (f) To finalize all the important works of the Secretary General if there is no time to call the meeting of the working Committee.
- (g) To obtain all such information from the Secretary General of the subjects on which it would be conducive to take steps in the interests of the Federation.
- (h) To sanction the expenditure if it exceed the approved budget upto Rs. 5,000 (five thousand only) at a time.
- (i) To nominate two working teachers (one male and one female) from two different states in consultation with the Secretary General for General Council and working Committee.

(2) Senior Vice President:

- (a) To discharge all the functions of the President in his absence or on his instructions.
- (b) To help and make efforts to bring unaffiliated states to the fold of the A.I.P.T.F.

(3) Vice President:

To discharge all the functions of the Senior Vice President in his absence and/or any functions delegated by the President.

(4) The Secretary General:

- (a) To act and function as the Executive Head of the Federation and to transact all the business of the Federation.
- (b) To enter into contract, lease or any agreement for and on behalf of the A.I.P.T.F.

- (c) To be responsible for all the activities of the Federation.
- (d) To supervise over the activities of the affiliated State Units and to make suggestions to them from time-to-time.
- (e) To convene the meeting of the Working Committee, the General Council and all seminars and conferences convened and organised by the A.I.P.T.F. and keep the records of the proceedings.
- (f) To keep an account of the income and expenditure and place it before the meeting of the Working Committee for its approval jointly with the Treasurer.
- (g) To pass all the bills and vouchers of all office-bearers other than that of the President and himself.
- (h) To perform all monetary transactions for and' on behalf of the A.I.P.T.F.
- (i) To place the Annual Report and the Annual Income-Expenditure in the meeting of the Working Committee and the General Council of the Biennial Conference.

(5) Deputy Secretary General:

- (a) To perform all the functions of the Secretary General in his absence as per the instruction and directions of the Secretary General.
- (b) To assist the Secretary General in the smooth working of the Federation.

(6) Secretaries:

To assist the Secretary-General and the Deputy Secretary General in the Working of the Federation.

(7) Organising Secretaries:

To assist the Secretary-General in Organisational matters.

(8) Treasurer:

- (a) To place the accounts of the Federation before the meetings of the Working Committees and General Council for their approval.
- (b) To withdraw money from the Bank or Banks along with the Secretary-General or the President.

(9) Internal Auditors:

Auditors will conduct internal audit of the Federations' Accounts before the accounts are sent to the Chartered Accountants.

10. Elections of Office-Bearers:

- (a) The General Council shall elect office-bearers at the Biennial Conference and the results will be declared in the open session of the conference.
Vice-Presidents and Secretaries will be elected keeping in view the various regions, areas and states of the country.
- (b) If the post of any office bearer falls vacant due to any reason, then the working committee in its ordinary meeting shall fill in that post and the member so elected will hold the post during the remaining period of such a tenure.
- (c) If for any reason the biennial conference is not held, then the working committee shall have the power to decide upon the election of the office bearers which may be conducted in the ordinary meeting of the General Council.

11. Tenure of Office Bearer Service

- (a) The terms of the office bearer will be of three years beginning from the date of their election.
- (b) If the biennial conference or election is not held on time, then existing office bearers will continue to remain in office till the next election, which will be decided by the Working Committee within six months.

12. Official Year:

The official year of the Federation will be from 1st April to 31st of March.

13. Meetings:

- (a) The Working Committee will meet at least thrice a year and the General Council at least twice a year.
- (b) In the absence of the office bearers who are authorized to preside over these meetings, the members assembled and providing the quorum for the meeting will elect any person from amongst themselves to preside over the meeting.
- (c) All the ordinary rules of the meeting procedure will be applicable to all the meetings of the A.I.P.T.F.

14. Quorum:

- (a) The quorum of the working committee shall be of 1/3 members and for general council members shall be of 1/5 of its total strength.

- (b) In the absence of the quorum, the meeting will be held after half an hour and will consider the quorum and adopt only such resolutions as are on the agenda

15. Properties and Funds:

- (a) The following will be deemed to be the funds of the A.I.P.T.F.
 - 1. Affiliation Fees.
 - 2. Fifty percent of the savings of the Biennial Conference.
 - 3. At any conference or seminar, any special kind of donation that the Federation might receive.
 - 4. Delegation Fees of the Conference and Seminars.
 - 5. Miscellaneous receipts.
- b) The AIPTF can raise a loan with the explicit permission of the Working Committee by a special resolution.
- c) (1) All the money of the AIPTF will be deposited in the Bank, to be decided, by the Working Committee.
(2) The account in the Bank will be operated by the joint signatures of the Treasurer and the Secretary General or the President.
- (d) The secretary general will be competent to keep 10,000 (ten thousand) with himself for contingencies.

16. Reserve Funds:

- (a) At the end of each official year of the AIPTF, half of the amount as might be saved out of the income of the whole year, will be transferred, to the Reserve Fund.
- (b) The money from the Reserve Fund can be spent only if the General Council decides to do so.

17. Vacancy:

- (a) Any member of the Working Committee or the General Council remaining absent without proper and adequate reasons consecutively from three meetings, will cease to be the member of the Working Committee or the General Council, and Working Committee or the General Council, then, will elect another person in the vacancy so caused.
- (b) The vacancy in the Working Committee or the General Council caused by any other reason will be filled in by the working committee or the General Council.

- (c) The Working Committee does have the power to expel any member from the Working Committee or the General Council or the Federation, if his action or speech lowers and therefore, damages the prestige of the Federation.

18. Removal of Difficulties or Doubts:

If any difficulty or doubt arises with regard to the operation and interpretation of any rules or the provisions of the Constitution or in the administration of the affairs of the Federation, the decision of the President shall be deemed to be final.

19. Amendment of the Constitution:

The Constitution of the AIPTF can be amended only at the time of the meeting of the General Council if not less than two third of the members of the General Council present vote for it.

20. State Primary Teachers' Association:

The state primary teachers' association of the AIPTF state affiliates have their own constitutions; which shall not be contrary to the aims and objectives of the A.I.P.T.F.

21. Annual Report from State Organisations:

All the affiliated state organisations will send the following information to the Secretary-General by the 1st of July every year, to be included in the Annual Report of the Secretary General:

- (1) Total Number of Members.
- (2) Report of the activities conducted during the year.
- (3) Any other information asked by the Secretary-General.

22. Biennial Conference of the Federation:

- (a) The time, place, venue and the distinguished guests of the biennial conference will be decided by the Working Committee after duly scrutinizing the invitations and the suggestions of the State Organisations.
- (b) The affiliated state organisation which hosts the Biennial Conference will form the Reception Committee for the Conference after consulting the President and the Secretary General, which will be responsible for the success of the conference.

- (c) If the affiliated state organisation expresses its inability to hold the conference as previously agreed upon, then the Working Committee will have the power to make alternative arrangements,

23. Special Conference:

- (a) A Special conference for any reason or for the discussion of any topic or subject may be called by the Working Committee at any time.
- (b) For such a Special Conference, those rules of procedure and business will be applicable, which will be decided by the Working Committee.

24. Subjects Committee:

- (a) The Subjects Committee will consist of the following:
 - (1) Members of the General Council.
 - (2) Five members nominated by the Reception Committee.
- (b) The resolutions considered and passed by the Subjects Committee will be re-considered by the General Council.
- (c) A resolution defeated at the meeting of the Subjects Committee can be considered by the General Council if it reaches the President with the signature of one third of the members of the General Council, at least two hours before the meeting of the General Council,
- (d) The resolution passed by the general council will be announced in the open session of the conference.
- (e) The President of the Federation will preside over the meetings of the Subjects Committee.

25. Notice of Meetings:

The notice of the meeting of the Working Committee should be served fourteen clear days before the actual date and that of the General Council twenty one clear days before its meeting,

At least 33% representation of women is essential in all the committees of AIPTF.

26. Suits and Legal proceedings:

All Suits and Legal Proceedings by or against the A.I.P.T.F. shall be in the name of the Secretary General and the Courts of Law either at Patna or New Delhi.